



PowerUp 'How To' Guide
2021

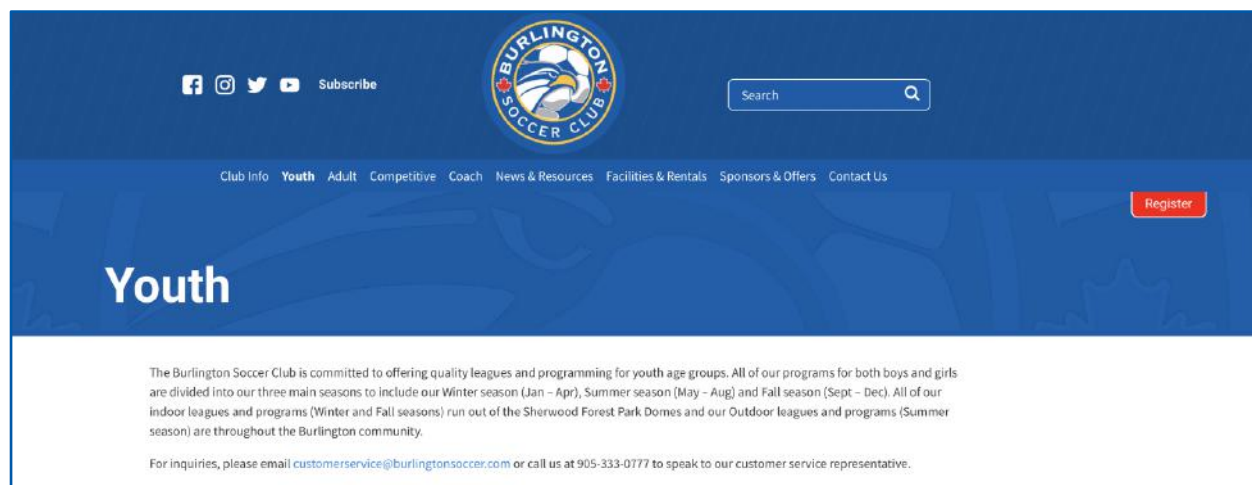
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How to Create an Account – a Step by Step Guide

Step 1. Head to our membership provider, PowerUp Sports by completing any of the following steps:

- Clicking “Register Now” on any of our active pages on www.burlingtonsoccer.com (see image)




- Copy and paste the following URL into your browser: <https://members.burlingtonsoccer.com>

Step 2. Create a New Account by selecting the ‘Sign Up’ Tab

**Make sure to enter the parent/guardian information as this will be used for the account*

The screenshot shows the 'Burlington Soccer Club MEMBER ZONE' registration page. The page has a blue header with the club's logo and the text 'Burlington Soccer Club MEMBER ZONE'. Below the header is a navigation bar with links: Burlington, 15°, 24°/13°, and social media icons. The main content area is divided into three sections. On the left is a sidebar with a calendar icon and the date 'Jun 2, 2021', followed by links for Log In, Today's Events, Schedules, Standings, Results, Facilities, Support, and Mobile Apps. The middle section is titled 'Welcome to the BSC Member Zone!' and contains instructions for new members to sign up, existing members to log in, and a link to the Registration Centre. The right section is titled 'Log In' and 'Sign Up' and contains a form for creating a new account. The form includes fields for Email Address, Confirm Email Address, Password, and Confirm Password, and a checkbox for 'My children live:'.

Step 3. Complete the following page and enter all the parent/guardian information (as much as possible, ensuring all with an asterisk* are completed). Once completed, click “save” at the bottom of the page.

 Guardian / Team Official Profile

Guardian / Team Official Profile

Please enter your personal information.

First Name *

Middle Name

Last Name *

Email Address *

marketing@burlingtonsoccer.com

Home Phone *

Business Phone

Mobile Phone

Will you be playing or participating? *

Yes ☐

No ☐

Birth Date *

Day

Month

Year

Birth Date is required if you will be playing or participating in **any adult program**.

Gender *

Female ☐

Male ☐

Do you want to receive club information by email?

Yes ☐

No ☒

Club Information

If you wish to receive email newsletters and notices from Burlington Soccer Club click **Yes** to subscribe to our email list. You will be able to unsubscribe at any time.

See what you could be missing out on

Street # and Street Name *

City/Town *

Postal Code *

Address2

Province *

- Select -

****Optional Step- Supplementary Guardian**

Should you wish to add in a supplementary guardian prior to completing the profile and selecting “save”, you are welcome to do so.

Spouse or Supplementary Guardian Info

<p>First Name *</p> <input style="width: 90%;" type="text"/>	<p>Relation to Player</p> <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">- Select -</div>
<p>Last Name *</p> <input style="width: 90%;" type="text"/>	<p>Copy emails to this person?</p> <p>Yes <input type="radio"/> No <input checked="" type="radio"/></p>
<p>Email Address *</p> <input style="width: 90%;" type="text"/>	<p>Emergency Contact?</p> <p>Yes <input type="radio"/> No <input checked="" type="radio"/></p>
<p>Phone</p> <input style="width: 90%;" type="text"/>	

At this point, if you are an Adult individual player, your profile is complete! Should you wish to “Add a player” (child) read below.

Step 4. Select "Add another player" in the top right of your screen to add a child. You can also select "Profile" on the left-hand side of your screen and select "add player" from the drop-down that populates.

Burlington Soccer Club
Member Zone

Burlington

23°
13°/19°

0

Jun 1, 2021

- [Home](#)
- [Today's Events](#)
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- [Volunteer Now!](#)
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Guardian / Team Official Profile

Registration Test

OS Number:	
Address:	Test
Address2:	
City/Town:	Test
Province:	ON
Postal Code:	B2S 4C6
Email Address:	marketing@burlingtonsoccer.com
Home Phone:	(123) 123-1234
Business Phone:	
Mobile Phone:	

Players

Add another Player

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Step 5. Select the number of players you would like to add from the drop down.

Step 6. Complete each player profile by filling in the fields below. Ensure accuracy as this will then populate the programs available to each player based on gender and age. Once complete, select save.

The screenshot shows the 'Burlington Soccer Club Member Zone' interface. On the left is a navigation menu with options: Home, Today's Events, Family Calendar, Volunteer Now!, Account Settings, Register Now (highlighted in red), Profile, Schedules, Standings, and Results. The top header includes the club logo, location (Burlington), weather (23°), and social media icons. The main content area is titled '+ Add a Player' and shows a form for the '1st Player'. The form fields include: First Name * (with a 'Must be legal name' error message), Middle Name, Last Name *, Gender (radio buttons for F and M), Birth Date * (with Day, Month, and Year dropdowns), and Guardian's Relationship to this Family Member (a dropdown menu currently showing '- Select -'). At the bottom of the form are 'Back' and 'Save' buttons.

Congratulations, you have now completed the profile for yourself and your child.

How to Register Your Child for a Program

Step 1. After creating an account (if unsure as to how, read the above pages), log-in to your PowerUp Account by [clicking here](#).

Step 2. Once at your homepage, select “Register Now” and the programs available to your registered players on your account based on gender and age will automatically populate.

The screenshot shows the Burlington Soccer Club Member Zone interface. At the top, there's a header with the club logo, name, and "Member Zone" status. Below this is a navigation bar with social media icons and a shopping cart icon showing 0 items. A progress bar indicates the registration steps: Step 1 Choose, Step 2 Basket, Step 3 Additional Info, Step 4 Payment Methods, and Step 5 Payment. The main content area is titled "Player Registrations" and includes a "See More Products" link. A message prompts the user to "Please select an available Registration below." Below this, there are two sections: "S Test" with 2 products available, and "Resgistration Test" with 0 products available. The "S Test" section shows a dropdown menu with "2021 Summer Outdoor Recreational" selected and "Embracing Ability" as an option. The "Resgistration Test" section shows a message "No items are available." and a prompt to confirm the DOB for registration. At the bottom, there's a summary bar showing "0 Products selected" and buttons for "Go To Basket" and "Add To Basket". A left sidebar contains various navigation links including Home, Today's Events, Family Calendar, Volunteer Now!, Account Settings, Register Now (highlighted), Profile, Schedules, Standings, Results, Facilities, Support, Mobile Apps, How To Register, and FAQ.

Burlington Soccer Club
Member Zone

Burlington 23° 13°/19°

Step 1 Choose » Step 2 Basket » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

Player Registrations [See More Products](#)

Please select an available Registration below.

Deselect All · Show All · Hide All

S Test 2 products, 2 available ^

2021 Summer Outdoor Recreational

Embracing Ability

Resgistration Test 0 products, 0 available ^

No items are available.

If you think there should be a product present, please confirm the DOB for
Registration

0 Products selected

Go To Basket Add To Basket

Jun 1, 2021

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How To Register






FAQ


Step 3. Select the Program you would like to register your player(s) for by the checkbox and select “add to basket” once completed.



Burlington Soccer Club
Member Zone

Burlington  23° 13°/19°



0 

Jun 1, 2021

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Go Mobile

To use PowerUp Connect Mobile,  [navigate here](#) on your phone or mobile device, or [click here](#) to send an email to your mobile device.

Step 1 Choose » Step 2 Basket » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

Player Registrations

See More Products

Please select an available Registration below.

Deselect All · Show All · Hide All

S Test 2 products, 2 available

2021 Summer Outdoor Recreational

Embracing Ability

Embracing Ability - Summer

Program is designed for participants between 6 (2015) - 14 (2007) with and/or without intellectual and/or physical disabilities who are interested in learning more about the FUNdamental skills of physical literacy and soccer.

COVID Protocols will be in place. Some of these include: **limit of one spectator per player; completion of player health assessment**

Burlington Soccer Club wants to thank you for your continued support and patience as we continue to navigate through this together. In addition to reducing fees where your season has been shortened, we are offering an additional 10% "appreciation" discount as our way of saying thank you!! The appreciation discount is reflected in the price in your basket.

Thank you again and we look forward to seeing you on the fields this summer!!

Date: Sundays, TBD

Time: 2:30 PM - 3:30 PM

Where: Sherwood Forest Park - the PITCH


COVID Protocols will be in place. Some of these include: **limit of one spectator per player; completion of player health assessment**

\$45.00 ☒

Resgistration Test 0 products, 0 available

No items are available.

If you think there should be a product present, please confirm the DOB for

Resgistration 


1 Products selected

Go To Basket

Add To Basket


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Step 4. Ensure the items in your basket are correct and select “checkout.”.




Burlington Soccer Club
Member Zone

Burlington

 23°
13°/19°



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Jun 1, 2021

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Step 1
Choose

»

Step 2
Basket

»

Step 3
Additional Info


»

Step 4
Payment Methods

»

Step 5
Payment

NOTE: your basket may contain items for payment on future dates.

 Basket

Player	Item	Qty.	Price	Cost
S Test	Embracing Ability Embracing Ability - Summer Description	1	\$45.00	\$45.00
Subtotal:			\$45.00	
Discount:			\$0.00	
Total (CAD):			\$45.00	

Empty Basket

Update Basket

Check Out


Looking For Something Else?

Player Registrations


Team Registrations






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Step 5. Complete the additional information as required based on programs (ie. Waivers).

 Burlington Soccer Club
Member Zone

Burlington

 23°
13°/19°



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Jun 1, 2021

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Go Mobile

To use PowerUp Connect Mobile, [navigate here](#) on your phone or mobile device, or [click here](#) to send an email to your mobile device.

Step 1 Choose » Step 2 Basket » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

Questionnaire for S Test

Embracing Ability Embracing Ability - Summer

* Is the Player a Goal Keeper?

* How did you hear about us?

☐ Returning Player

☐ Social Media

☐ From a Friend

☐ Website

☐ Other (Specify Below)

Other

Special Requests
Please enter the name of ONE friend you would like to play on the same team with.

CONSENT FOR USE OF PERSONAL INFORMATION AND PHOTO RELEASE

I, the Participant and/or the Parent/Guardian of the Participant:

a. Authorize the Canadian Soccer Association, The Ontario Soccer Association, the Peel Halton Soccer Association, and the Burlington Soccer Club (collectively the "Organizations") to collect and use personal information about the Participant for the purpose of receiving communications and the purposes described in the Organizations' respective Privacy Policies.

b. Grant permission to the Organizations to photograph and/or record the Participant's image and/or voice on still or motion picture film and/or audio tape, and to use this material to promote soccer or the Organizations through the media of newsletters, websites, television, film, radio, print and/or display form and waive any claim to remuneration for use of audio/visual materials used for these purposes.

c. Understand that I may withdraw such consent at any time by contacting the Organizations' respective Privacy Officers. The respective Privacy Officer will advise the implications of such withdrawal.

The Organizations do not sell or distribute your personal information to any other third party not listed herein

* Photo Waiver Release

☐ AGREE

☐ Do NOT AGREE

Once all requirements are checked-off, please select "submit" at the bottom of the page. It is important to note that it will not allow you to proceed without completing all requirements.

Step 6. Select your method of payment- we accept Mastercard and Visa through the online platform. Should you require an alternate form of payment, please contact our office.

The screenshot shows the Burlington Soccer Club Member Zone interface. At the top, there's a header with the club logo, name, and "Member Zone" title. Below this is a navigation bar with social media icons and a weather widget for Burlington (23°). A progress bar indicates the current step: Step 1 Choose, Step 2 Basket, Step 3 Additional Info, Step 4 Payment Methods (active), and Step 5 Payment. The main content area is titled "Payment Method" and includes a note: "Please choose a payment method and click Continue. NOTE: If you do not wish to pay online, you will need to REGISTER and PAY at the office." Two payment options are presented: Visa and MasterCard, each with a logo and a radio button. At the bottom, there are "Back" and "Continue" buttons. A left sidebar contains various menu items: Home, Today's Events, Family Calendar, Volunteer Now!, Account Settings, Register Now (highlighted), Profile, Schedules, Standings, Results, and Facilities.

Burlington Soccer Club
Member Zone

Burlington 23° 13°/19°

Jun 1, 2021

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Step 1 Choose » Step 2 Basket » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

Payment Method

Please choose a payment method and click Continue.
NOTE: If you do not wish to pay online, you will need to REGISTER and PAY at the office.

☐ Visa

☐ MasterCard

Back Continue

Step 7. Enter your card number and complete the remaining questions and once done, please select submit. This will complete the processing.

Burlington 24° 13°/19°

Step 1 Choose

Step 2 Basket

Step 3 Additional Info

Step 4 Payment Methods

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Go Mobile

To use PowerUp Connect Mobile, [navigate here](#) on your phone or mobile device, or [click here](#) to send an email to your mobile device.

Player

Item

DOB

Qty.

Price

Cost

S Test

Embracing Ability Embracing Ability - Summer

2007/03/01

1

\$45.00

\$45.00

Subtotal: \$45.00

Discount: \$0.00

Total (CAD): \$45.00

Amount being charged today

Due Date

Amount

Tuesday, June 1, 2021

\$45.00

Credit Card

Credit Card Number:

Credit Card Nui

Credit Card CVV#:

CVV

Expiry Date (MM/YY):

MM / YY

Name on Credit Card:

Name on Credit Card

Upon successful completion of this Transaction, you will be presented with a **Confirmation** page where you can view the order details and print a copy of your receipt. Your credit card will be charged the Total amount showing above.

If a period of 2 minutes has passed and you are not presented with the Confirmation page, your Transaction most likely has been cancelled because of a network delay. You would receive an email notice, *Transaction Reversal Notice* indicating that the transaction failed.

Credit Card

Do you wish to save your credit card information online at the payment gateway for use with future purchases?

Yes

No

Proof of DOB

I have certified that the Date of Birth for players listed above are correct, and further will deliver proof of their Date of Birth to the BSC office within 7 days either in person / fax (905-333-9127) / email (customerservice@burlingtonsoccer.com). Failure to provide player's proof of Date of Birth (or providing erroneous information) will result in cancellation of the player's application for registration.

Club Communications

I acknowledge that by registering with the club, I will in the course of the service offered receive various communications via email.

Email Opt-in

I, the participant and/or parent/guardian, authorize the club to collect and use personal information about me or my child/ward for the purpose of receiving commercial electronic messages and communications (newsletters, publications, announcements, invitations and other news or information) from the club. This consent is in compliance with the Personal Information Protection and Electronic Documents Act and the Canadian Anti-Spam Legislation.

Yes

No

Back

Submit

Step 8. Once the processing of payment is completed, you will receive both an email confirmation receipt and a pop-up advising you with your order number.

Congratulations, you have now registered your players in our BSC Program(s)!


How Do I Register a Team?

Step 1. After creating an account (if unsure as to how, read the above pages), log-in to your PowerUp Account by [clicking here](#).


Step 2. Once at your home screen, select “Teams & Tournaments” under the Registration Centre heading. This will automatically populate the available products.






The screenshot displays the Burlington Soccer Club Member Zone. At the top, the club's logo and name are visible. Below this, a navigation bar includes a weather widget for Burlington (18°), social media icons, and a shopping cart. A left sidebar contains a menu with options like Home, Today's Events, Family Calendar, Volunteer Now!, Account Settings, Register Now (highlighted), Profile, and Schedules. The main content area features a 'Registration Centre' header with a 'Register Now!' button. Below the header are two large buttons: 'Player Registrations' and 'Teams & Tournaments' (which is selected). Under the 'Teams & Tournaments' button, a list titled 'Teams & Tournaments Available' shows three options: '2021 BSC 11v11 Adult Outdoor Team', '2021 BSC 7v7 Adult Outdoor Team (BSC)', and '2021 BSL Adult Team Outdoor'. On the right side of the interface, there is a 'Players' section with a user icon and a message: 'S Test Not registered for upcoming season' with an edit icon.


Step 3. Select the product you are looking to register your team for and select “add to basket” at the bottom of the page. Please note that all Available products will have more specific sku’s in their dropdowns; ensure you select the right one.



Burlington Soccer Club
Member Zone

Burlington  18° 24°/13°



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Jun 2, 2021

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Go Mobile

To use PowerUp Connect Mobile, [navigate here](#) on your phone or mobile device, or [click here](#) to send an email to your mobile device.

Step 1 Choose

Step 2 Basket

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Step 5 Payment

Team Registrations

See More Products

Deselect All · Show All · Hide All

2021 BSC 11v11 Adult Outdoor Team

Games are played on Tuesday & Wednesday evenings and on Sunday evenings.

Team fees are \$3500 for a 12 week season (\$300 deposit, \$1600 installments due July 1st and 15th). An additional \$50 will be charged for each player above the 20 player cap.

2021 BSC 7v7 Adult Outdoor Team (BSC)

Team fees are \$1600 for a 12 week season (\$300 deposit and two installments of \$640 due July 1st and July 15th). An additional \$50 will be charged for each player above the 16 player cap.

Games played on Wednesday and Sunday evenings.

2021 BSL Adult Team Outdoor

Games are played on Friday evenings and Sunday mornings at fields throughout the City Of Burlington. Divisions include Men's Open, Men's 30+, Men's 40+ and Men's 50+.

Team fees are \$4300 for a 14-week season, rosters are capped at 25 players, any additional players will be subject to a \$50 registration fee.

A deposit of \$300 is due before June 11th, with installments of \$2,000 due by July 1st and July 15th.

0 Products selected

Go To Basket

Add To Basket

Step 4. Once in your basket, select how you would like to complete your payment and click “checkout.

- In Full
- Pay by installments

Burlington Soccer Club
Member Zone

Burlington 18° 24°/13°

[f](#)
[t](#)
[v](#)
[i](#)

1

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Step 1 Choose » Step 2 **Basket** » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

NOTE: your basket may contain items for payment on future dates.

Basket

Player	Item	Qty.	Price	Cost
Resgistration Test	2021 BSC 7v7 Adult Outdoor Team (BSC) Ladies Open Age Team - 7v7 - Sundays Description	1	\$1,600.00	\$1,600.00

The following Payment Plans are available:

☐ Pay in full

☒ Pay by instalments

Due Date	Amount
Today	\$300.00
Thursday, July 1, 2021	\$650.00
Thursday, July 15, 2021	\$650.00

Subtotal: \$1,600.00

Discount: \$0.00


Total (CAD): \$1,600.00

Empty Basket


Update Basket







Check Out


Step 5. Enter your Team name and who will be the primary contact (yourself or someone else on the team) in the appropriate spaces available. Once completed, select “submit”.



Burlington Soccer Club
Member Zone

Burlington  16° 24°/13°



1 

Jun 2, 2021

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Step 1 Choose » Step 2 Basket » Step 3 Additional Info » Step 4 Payment Methods » Step 5 Payment

Team Registration

Resgistration Test

2021 BSC 7v7 Adult Outdoor Team (BSC) Ladies Open Age Team - 7v7 - Sundays

Team Name:

Primary Contact:

☒ I am the Primary Contact.

☐ is the Primary Contact.

Step 6. Complete the Questionnaire for Registration. You will be required to complete all fields before being able to successfully select “submit”. Important note: you will be able to advise us if your team feel will be paid by your individual members here. Ensure all is accurate.

The screenshot shows the Burlington Soccer Club Member Zone interface. At the top, there's a header with the club logo, name, and 'Member Zone' title. Below this is a navigation bar with social media icons and a shopping cart icon. A progress bar indicates the current step: Step 3 'Additional Info', with previous steps 'Choose' and 'Basket', and subsequent steps 'Payment Methods' and 'Payment'. The main content area is titled 'Questionnaire for Resgistration Test' (note the typo) and specifies the team: '2021 BSC 7v7 Adult Outdoor Team (BSC) Ladies Open Age Team - 7v7 - Sundays'. Under the 'Team Information' section, there are three required fields: 'What is your Team Name', 'What Division are you registering for?' (with a dropdown menu), and 'What are your Team Colours?'. Below this is an 'IMPORTANT ROSTER INFORMATION' box stating a maximum roster of 16 players and a \$50 fee for additional players. The final question is 'What portion of your team balance do you want each player to pay when registering?'. A note at the bottom states: 'If players are not paying individually, please indicate \$0 above. Players must still register'. A left sidebar contains various menu items like Home, Events, Calendar, Volunteer Now!, Account Settings, Register Now, Profile, Schedules, Standings, Results, Facilities, Support, Mobile Apps, How To Register, and FAQ.

Burlington Soccer Club
Member Zone

Burlington 16° 24°/13°

Jun 2, 2021

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Questionnaire for Resgistration Test

2021 BSC 7v7 Adult Outdoor Team (BSC) Ladies Open Age Team - 7v7 - Sundays

Team Information

* What is your Team Name

* What Division are you registering for?

* What are your Team Colours?


IMPORTANT ROSTER INFORMATION

There is a maximum roster of 16 allowed. Any additional players beyond 16 will be an additional \$50 per player.

* What portion of your team balance do you want each player to pay when registering?

If players are not paying individually, please indicate \$0 above. Players must still register


Step 7. Enter your payment information and complete the checkoffs as required. Once done, select “submit” and the next page will prompt a confirmation receipt.



Burlington Soccer Club






Member Zone


Burlington



16°

24°/13°

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To use PowerUp Connect Mobile, navigate here on your phone or mobile device, or click here to send an email to your mobile device.



Step 1 Choose

Step 2 Basket

Step 3 Additional Info

Step 4 Payment Methods

Step 5 Payment

Payment

Player	Item	DOB	Qty.	Price	Cost
Resgistration Test	2021 BSC 7v7 Adult Outdoor Team (BSC) Ladies Open Age Team - 7v7 - Sundays		1	\$1,600.00	\$1,600.00
				Subtotal:	\$1,600.00
				Discount:	\$0.00
				Total (CAD):	\$1,600.00

Amount being charged today

Due Date	Amount
Wednesday, June 2, 2021	\$300.00

Future Payment

Due Date	Amount
Thursday, July 1, 2021	\$650.00
Thursday, July 15, 2021	\$650.00

Credit Card

Credit Card Number:

Credit Card CVV#:

Expiry Date (MM/YY):

Name on Credit Card:

Upon successful completion of this Transaction, you will be presented with a **Confirmation** page where you can view the order details and print a copy of your receipt. Your credit card will be charged the Total amount showing above.

If a period of 2 minutes has passed and you are not presented with the Confirmation page, your Transaction most likely has been cancelled because of a network delay. You would receive an email notice, *Transaction Reversal Notice* indicating that the transaction failed.

Credit Card

Do you wish to save your credit card information online at the payment gateway for use with future purchases?

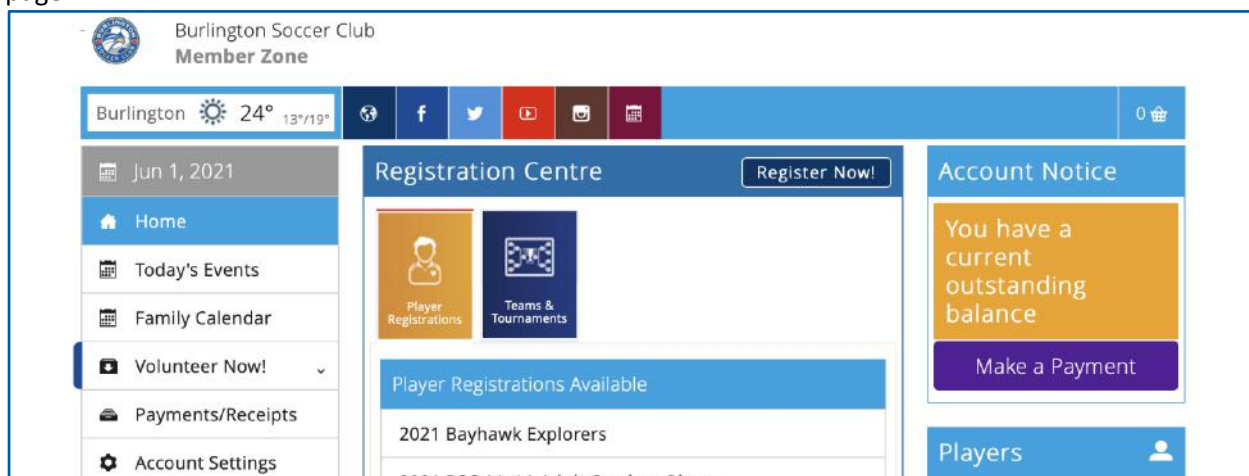
☐ Yes
 ☐ No

Congratulations, you have now completed your Team Registration. You/the person designated as point of contact in Step 5. will be contacted to provide you with a code for your individual players to utilize to register and complete payment (based on amount outlined in step 6).

Payment is Due – How do I Make a Payment?

Step 1. Log-in to your PowerUp Account by [clicking here](#).

Step 2. Once at your home page, select “Make a Payment”, located in the top, right-hand corner of the page.



Step 3. Select “Pay Now” for the order number that is outstanding (red overdue).

Your Payments/Receipts

Invoices

Purchase Date	Status	Order
Mar 8, 2021	PENDING	120340

Outstanding Payments

Purchase Date	Due Date	Amount	Status	Order
Mar 8, 2021	May 28, 2021	\$130.00	Overdue PENDING	120340