



BURLINGTON SOCCER CLUB

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Position Title: Facilitator, High-Performance & Analytics
Type: Full Time, Salary
Location: Burlington, ON
Start Date: February, 2025
Renumeration: \$55,000 – \$65,0000

BACKGROUND

The Burlington Soccer Club (BSC), a not-for-profit organization, was established in 1962. Today, the Club has approximately 9,000 youth and adult soccer players and is one of the largest soccer clubs in Ontario. The BSC is home to the Burlington Bayhawks and is proud of its competitive team successes over the years, which includes 44 provincial championships and 13 national championships. The Club holds a Canadian National License, Ontario Provincial Development League (OPDL) License, and League 1 Ontario (L1O) Franchise.

POSITION SUMMARY

As part of the Technical Department and reporting to the Club Head Coach and Manager of Soccer Operations, this position oversees the administration and operations of the Competitive and OPDL programs within the technical department in alignment with the Club's vision and mission. They will be responsible for day-to-day program delivery and contribute to the overall scheduling, planning, and technical budget aligned with Canada Soccer's National Youth Club licensing.

Furthermore, they will analyze, interpret, forecast, visualize, and report on soccer-related data to help in decision-making, preparation, and development for all relevant programs across the technical department.

This position will contribute to the development of soccer, where the player's needs are always put first, ensuring every player has the best opportunity to reach their full potential. The role is deadline-driven and time-intensive and requires energetic, highly motivated multi-taskers who are exceptional communicators and organizers, who thrive on delivering high-quality programming.

PRIMARY DUTIES & RESPONSIBILITIES

- Monitor and support the Club Head Coach in all requirements set out by Ontario Soccer and National Youth Club Licensing requirements
- Overall program administrative support to the Manager of Soccer Operations and across the technical department
- Support the Club Head Coach with all OPDL & Competitive program aspects
- Ensure that the Technical Pathway and Club Strategic Plan are delivered
- Support developing and implementing the Club's Technical plan and Game Model
- Administer the Club's policies as defined by the Executive Director

OPDL & COMPETITIVE PROGRAMS

- Oversee registrations and rostering for Competitive and OPDL teams
- Manage the Performance Analyst position and responsibilities
- Support trial planning and uniform processes
- Work with the equipment and game day staff to create, manage, and sustain all equipment and gameday processes for all technical programs
- Catalogue all program documentation and guide team/coach uniform ordering and fitting process
- Support program managers during peak periods to offload work when necessary



- Provide input into program enhancements during budget process

VIDEO & DATA ANALYTICS (oversee)

- Oversee data analysis, video analysis, and research innovations
- Lead performance analysis staff and key deliverables within OPDL and L10
- Develop and deliver BSC performance assessment, monitoring and tracking systems aligned to the club's game models and tactical framework
- Create/deliver tools, policies, and procedures to support all staff in their duties
- Manage and cultivate relationships with technical providers to ensure BSC is at the forefront of data driven player insights
- Complete full post-match analysis/coding and synthesize data for reports
- Manage analytical equipment, including secure transportation and renewal

OTHER

- Vary based on Club Projects, initiatives, and events
- Support Coaches within the Competitive and OPDL programs

EXPERIENCE & SKILLS

- Post-secondary education in recreation or Business Administration (or equivalent)
- Proficient with current industry standard sports analysis systems & software (Hudl, Coach Paint, SciSport, Veo, Playmaker)
- National C, B Licence or equivalent preferred
- Proficient knowledge and experience withing the Ontario soccer landscape
- Strong interpersonal and communication skills
- Proficient in the use of Microsoft Office Suite; PowerUp; virtual meeting platforms; online tools for coach and player development
- Exceptional communication (written & verbal) skills are essential for this high-profile position
- Knowledgeable with conflict resolution and mediation skills, always leading diplomatically

Information provided by candidates for these positions will be used only for candidate selection. We thank each candidate for taking the time and effort to apply; however, only candidates to be interviewed will be contacted.

As a member of the BSC Team, this position requires a police background check and clearance with respect to persons working with vulnerable persons.

BSC is committed to upholding the values of equity, diversity, and inclusion in our work environment. We value the contributions that each person brings and are committed to ensuring full and equitable participation for all members of our Club.

Candidates requiring accommodation to participate in the hiring process should contact Samantha Stewart at sstewart@burlingtonsoccer.com.

Expressions of interest, accompanied by a cover letter and resume, will be accepted until February 8th at 5pm, and sent confidentially to: jobs@burlingtonsoccer.com.